

FORT GRIFFIN SPECIAL UTILITY DISTRICT

1180 C.R. 109
Albany, TX 76430

FORT GRIFFIN SPECIAL UTILITY DISTRICT Board of Directors met Thursday, October 3, 2019, at the Prairie Star Cook Shack, 100 Ellison St., Albany, TX.

In the absence of Board President Burrell McKelvain, Vice President Sam Snyder presided. He called the meeting to order at 12:24 pm. Other Board members present included John Adams, Sid Collinsworth, Don Stutsman, Jim Blancq, and Robert Montgomery. General Manager Mark Gardenhire was also present.

Visitor Comments, limited to five minutes: None present

Customer Mike Jones wants to discuss his water bill/meter: Mr. Jones did not attend the meeting.

Review and approve September meeting minutes: Following a review of the September 5, 2019, meeting minutes, Robert Montgomery made a motion to approve the minutes as read. John Adams seconded the motion, and it carried.

Review and approve September expenditures and financial reports: Board member Don Stutsman asked Mark to explain the 2017 pickup repairs and backhoe repairs. Following a review and discussion, Don Stutsman made a motion to approve the reports as submitted. John Adams seconded the motion, and it carried.

Review, discuss & approve the 2019-2020 Annual Budget: Mark submitted the proposed budget that was prepared by Chris Gill with Communities Unlimited following the preparation of his rate study. A review was led by Mark as he explained the figures used, options 1, 2, and 3 payroll increases, emergency reserve, water rate increases, and other sections of the budget. Following a lengthy discussion, John Adams made a motion to approve a 2% wage increase per employee. Robert Montgomery seconded the motion, and it carried. Following a discussion concerning water rate increases, John Adams made a motion to approve the rate increase and budget stated in Option #2. (See attached options.) Don Stutsman seconded the motion and it carried.

Update on RD and TWDB Projects: Mark reported that Rural Development is concerned that FGSUD isn't going to increase water rates to pay back the loans. A closing date of September 26, 2019 was originally planned but Texas Water Development Board is holding up the progress. They are waiting on Rural Development to agree that the Water Development Board can loan FGSUD money. The parity agreement has not been signed, and it must be signed before October 16, which will be the closing date. The TWDB approved an extension until that date.

Update on District's legal boundaries: Attorney Leonard Dougal submitted paperwork to Mark regarding the legal boundary; he will bring it to the November meeting. The legal expense, which is estimated at \$30,000, was discussed. John Adams made a motion that Mark inform the attorney to cease any further work on the topic until instructed to do so. Don Stutsman seconded the motion, and it carried.

Manager's Report: Mark suggested Field Manager as an additional personnel title. He included a paragraph to the current Maintenance Tech job responsibilities and description to complete the Field Manager job responsibilities and description.

Convene to Executive Session at 2:10 p.m., in accordance with Texas Government Code 551.074 of the Open Meetings Act regarding the discussion of, or action to be taken, concerning Personnel Issues and Texas Gov't Code 551.071 concerning Consultation with attorney.

There being no further business, Robert Montgomery made a motion that the meeting adjourn. Jim Blancq seconded the motion, and it carried. The meeting adjourned at 2:22 p.m.

Sam Snyder, Certifying Official
Fort Griffin Special Utility District